

Reconsideration of Library Materials

The following procedure shall be followed in the event that a patron should express concern about library materials.

1. The complainant shall be supplied with a standard printed form which must be filled out before consideration can be given.
2. A committee of the librarian and two members of the board of trustees shall consider the objections. The review of questioned materials shall be treated objectively, with regard to its place in the collection.
3. The committee shall make a report to the board of trustees. The decision of the board shall be final and shall be reported to the complainant in letter form.
4. If the complainant wishes to contest the decision, he may present the complaint to the entire board of trustees by asking to be on the agenda of a board meeting.
5. Materials subject to complaint shall not be removed from use pending final action.

Reviewed and Approved 11-13-18

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